

Graduate Override Request Form



This override form is for graduate math and statistics courses offered by CLAS

Submit completed form to somssgradrequests@asu.edu. Please allow 2-3 business days for processing. Once processed the student can register for the course. You will be contacted if additional information is required to process.

Name

ASU ID

ASU e-mail

Semester/year for override

Override

Subject

Course number

Override reason:

*see override reasons below for required signature/approval

Instructor's name

Is the instructor listed when registering? Yes No

Have these hours been approved by your advisor? Yes No

Override reason: **Class full, pre-requisites missing & time conflict**

- A signature on this form in which case the form MUST be filled out completely prior to signature OR
- An email attachment submitted with this form, from the instructor indicating they are aware you are taking their course.

Override reason: **Class permission**

- If you are registering for a research (592/792), thesis (599), dissertation (799), Internship (784) or continued registration (795) you will need to have your faculty advisor's signature (as the instructor) or email approval as an attachment.

Instructor's signature

*** If you are requesting a Class permission override the instructor will be the same as the advisor.**

*If you have an email approval please attach to form.